

Readiness and Preparatory Support Interim Progress Report

Country and Title: Tunisia “Development of Strategic Framework for upgradation to a smart water network system through technological interventions in Sousse and Monastir in Tunisia”

Grant Reference Number (TUN-RS-004)


Delivery Partner Name: United Nations Environment Programme (UNEP)

Sections in this report:

- Section 1: General Information
- Section 2: Reporting on Country Readiness Logical Framework
- Section 3: Actual Implementation Timetable
- Section 4: Budget Reporting
- Section 5: Procurement Plan for the Next Reporting Period
- Section 6: Challenges, Lessons Learned, and Way Forward
- Annex: Subsequent Disbursement Request Form

For more information, please refer to the GCF Readiness and Preparatory Support Programme guidebook available [online](#). Please submit the Interim Progress Report to opm@gcfund.org.

Interim Progress report should be prepared and signed by Delivery Partner and/or National Designated Authority (NDA).

Name and Title (DP): Henrik Slotte Position: Head, Green Climate Fund Coordination Unit, UN Environment Programme	Signature: 	Date: 28.07.2022
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Name and Title (NDA): Mr. Chokri Mezghani Position: Director of General Directorate of Sustainable Development, Ministère des Affaires Locales et l'Environnement	Signature:	Date:
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Received by:	Signature	Date (DD-MM-YYYY)
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EXECUTIVE SUMMARY

This Readiness and Preparatory Support proposal was approved by the Green Climate Fund (GCF) on 22 April 2021. The grant became effective on 29 April 2021. The expected completion date of the project is 28 March 2023¹ (a no-cost extension will be submitted to GCF in view of expected delays). The total budget for the project is USD 437,280. The first disbursement of USD 393,551.47 was requested on 21 May 2021 and received by UNEP on 25 June 2021. The cumulative expenditure to June 2022 including the commitments is USD 369,898.77 This reporting period covers from 1 January to 30 June 2022; the total budget expended during this period is USD 362,721.00 (including the commitments for the reporting period)

Summary of activities during reporting period (1 January to 30 June 2022):

During this reporting period, the project cooperation agreement between UNEP and the CTCN Consortium Partner approved as an implementing institution in the readiness proposal, namely DHI A/S (here from in text: DHI), was signed. Signature of PCA was finalized on 15 March 2022.

A kick-off meeting between CTCN, NDE, national proponent SONEDE and the consortium partner DHI took place virtually 1 April 2022.

Since then, implementation activities have been underway. The process of recruitment of national experts has been launched, including preparation of terms of reference (shared with NDE and SONEDE). The recruitment is still ongoing, in close collaboration with SONEDE, and is planned to be finalized by the end of August 2022.

DHI has built a team of international experts according to the qualifications and experiences required in the Readiness and Preparatory Support proposal some of which have initiated the work.

Specifications for the communication platform for data collection related to activities 2.2.1 and 2.2.4 have been discussed and the related data infrastructure almost in place. Data collection related to activity 2.2.1 "Assessment of the performance of the current water supply system in the pilot area completed and an analysis of the benefits of introducing a smart-water network in Tunisia conducted" has been initiated.

¹ The implementation of the project is supposed to be done in 18 months + 5 additional months for all UNEP projects approved after June,02,2020 in application of clause 3.07 of the FWA.

During the next reporting period, from July to December 2022, the following activities are expected to be implemented:

- Delivery on output 2.2.1 “Assessment of the performance of the current water supply system in the pilot area completed and an analysis of the benefits of introducing a smart-water network in Tunisia conducted” will be continued. The activity 2.2.1a “Assessing the status of current water supply system” is foreseen to be completed during the next reporting period.
- Work to deliver on output 2.2.2 “Pilot work conducted on various smart end user metering technologies in the Tunisian context and feasibility of integration into existing infrastructure assessed” will be initiated.
- Work on output 2.2.3 “Smart water end user application developed and tested to assess the impacts on the water consumption including possible underlying behavioural changes by the water users” will be initiated.
- Work on output 2.2.4 “Hydraulic model of the study area set up and deployed to assess potential for reduction of water losses at the district area scale” will be initiated.

As the project is still in a starting phase, no activities have been substantially affected by COVID-19 during this reporting period.

Possible operational delays and mitigation measures:

The COVID-19 pandemic could still represent a challenge for implementing the project during the next reporting period. However, since the project is implemented by international and local experts, and there is the possibility to conduct workshops in online format, the impact of the pandemic should be mitigated, at least for the activities expected to be implemented during next reporting period.

Due to delay in project start (including legal delays in PCA signature), implementation delay is expected – no-cost extension is in preparation for GCF (see following section).

Adaptive Management requests expected to be submitted between July and December 2022

A No Cost Extension will be requested and submitted to the GCF secretariat at least 60 days prior to project expiry.

The project was approved on 22 April 2021, and between approval date and inception date, UNEP undertook pre-inception activities, including disbursement requests, internalising the project, and the selection and contracting process for the CTCN network partner. In line with UN procurement requirements UNEP - CTCN cannot initiate any process for legal contracts until the funding for the grant has been received by UNEP. However, the contract signing took more time than anticipated since the due diligence and the Fiduciary Assessments have to be conducted again because of slight change of status of DHI

In the case of this Readiness Proposal, the timeframe between the start of implementation (in March 2022) and the expected completion date (28 March 2023) only leaves 12 months for implementation, compared to the 18 months planned in the Readiness Proposal, thus justifying the need to request a No Cost Extension.

SECTION 1: GENERAL INFORMATION

This section provides information on completing the General Information of the Readiness Support Interim Progress Report template.

1. Country	Tunisia
2. Grant agreement number	TUN-RS-004
3. Implementing Entity	UN Environment Programme (UNEP)
4. Date of grant agreement signed	Second Further Amended and Restated Framework Readiness and Preparatory Support Grant Agreement dated 2 June 2020
5. Grant effectiveness date	29/04/21
6. Date of 1st disbursement received from GCF	25/06/21
7. Tranche number of the committed funding during the reporting period	First tranche
8. Reporting period	From: 01/01/22 To: 30/06/22
9. Total approved grant amount	USD 437,280
10. Total grant amount received from GCF during the reporting period	USD 0
11. Total grant amount expended during the reporting period	USD 362 721
12. Documents provided (Please tick the relevant boxes)	<input checked="" type="checkbox"/> Interim Progress Report <input type="checkbox"/> Procurement Plan <input type="checkbox"/> Subsequent Disbursement Request <input checked="" type="checkbox"/> Financial Report <input type="checkbox"/> Audited Financial Report

SECTION 2: REPORTING ON COUNTRY READINESS LOGICAL FRAMEWORK

This section requires an update on progress in implementing the planned Readiness activities. Any draft to the expected output should be submitted with progress report.

Progress is reported for the period (should be consistent with section 1.8)

From: 1/1/2022 To: 6/30/2022

Outcome 2: GCF recipient countries have developed or enhanced strategic frameworks to address policy gaps, improve sectoral expertise, and enhance enabling environments for GCF programming in low-emission investment.

Outcome narrative: The contractual arrangements with the CTCN Consortium partner, DHI, and UNEP were formalized March 2022. Only one activity has started yet so there are limited achievements contributing to the Outcome.

Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved ²	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
Output 2.2.1: Assessment of the performance of the current water supply system in the pilot area completed and an analysis of the benefits of introducing a smart-water network in Tunisia conducted.	The potential gains in terms of water and energy savings by implementation of smart water meters and system optimization are not known to Tunisian water managers and decision makers.	Activity 2.2.1: Assessing the status of current water supply system <i>Sub-activity 2.2.1a: Assess water supply system performance</i> <i>Sub-activity 2.2.1b: Analyse case studies of Smart Water state-of-the-art technologies in 5 other countries/utilities</i>	0 Feasibility of all prioritized technologies has not been assessed yet and potential benefits to water and energy savings at pilot sites and at national level yet to be estimated	Please note that indicators for all activities will be provided during the next reporting period.	A kick-off meeting took place the 1st of April 2022. Please find attached the minutes from the meeting.	Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1 st April 2022. The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022. The work for this output will be initiated in the next reporting period.	A kick-off meeting took place virtually 1 st April 2022. The creation of the Steering Committee and a technical committee has been initiated. The activity of data collection has been initiated. Communication platform has been discussed and is almost in place.	The delivery of the activity 2.2.1 "Assessing the status of current water supply system" and the deliverables 2.2.1a and 2.2.1b are foreseen to be initiated during the next reporting period. Deliverable 2.2.1 should be finalized by next reporting period.

² If possible, please provide hyperlinks to supporting documents.

<p>Output 2.2.2: Pilot work conducted on various smart end user metering technologies in the Tunisian context and feasibility of integration into existing infrastructure assessed</p>		<p>Activity 2.2.2: Test and evaluate feasibility of integration of different technologies for smart end- user metering in the local context</p> <p>The activity will include:</p> <ul style="list-style-type: none"> - Benchmarking of the technologies of the smart meter or automatic meter reading (AMR) systems currently used worldwide, and their respective relevance in the Tunisian context. - Identification of institutional and legal framework needs in collaboration with the relevant institutions. - Inventory, analysis and evaluation of communication technologies and protocols for data transfer (PLC, 2G, radio, IoT etc.) - Assessment of the feasibility of integrating the smart water meter project into the smart grid project of the STEG (Société Tunisienne de l'Electricité et du Gaz) - Field implementation or experimentation of communicating device
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<p>Please note that indicators for all activities will be provided during the next reporting period.</p>	<p>No progress so far</p>	<p>Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1st April 2022.</p> <p>The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022.</p> <p>The work for this output will be initiated in the next reporting period.</p>	<p>No activities undertaken to be assessed qualitatively during the reporting period</p>	<p>The delivery of the activity 2.2.2 “Test and evaluate feasibility of integration of different technologies for smart end- user metering in the local context” is expected to be initiated under this output during next reporting period.</p>
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		(retrofit) on existing flowmeters
Output 2.2.3: Smart water end user application developed and tested to assess the impacts on the water consumption including possible underlying behavioural changes by the water users.		<p>Activity 2.2.3: Prototype of a smart water end-user application</p> <p>The activity is divided into the following steps:</p> <ul style="list-style-type: none"> - develop an application based on design thinking method ³ - define consumer panel with representatives from the regional context (residential, industrial and tourist activity area) - establish an experimentation protocol - consumer panel testing of the developed application and water use impact assessment - assess trends/changes in end-user behaviour in relation to the information provided. - estimate potential gains from the installation of smart meters on a larger scale.

Please note that indicators for all activities will be provided during the next reporting period.	No progress so far	<p>Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1st April 2022. (Minute of the meeting available)</p> <p>The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022.</p> <p>The work for this output will be initiated in the next reporting period.</p>	No activities undertaken to be assessed qualitatively during the reporting period.	The delivery of the activity 2.2.3 "Prototype of a smart water end-user application" is expected to be initiated under this output during next reporting period.

³ Clarification on design thinking method: A specific application will be developed following a global approach called collaborative design or design thinking. This approach is based on a co-creativity process involving feedback from the end user very early in the design process. At the stage of writing the readiness proposal, no application adapted to the Tunisian context is known. Therefore, it is proposed to develop such a specific application for the evaluation of the behaviour of smart meters end-users

<p>Output 2.2.4: Hydraulic model of the study area set up and deployed to assess potential for reduction of water losses at the district area scale</p>		<p>Activity 2.2.4: Establish the hydraulic profile of the production and distribution systems</p> <p><i>Sub-Activity 2.2.4a: Analyse the hydraulic operation of the water <u>production system</u></i></p> <p>The activity is divided in the following steps:</p> <ul style="list-style-type: none"> - Collection and analysis of data (SCADA, GIS, Customer Information Systems) - Building of the hydraulic model - Calibration of the model from available measurement data - Conducting hydraulic analysis of the existing system (identification of weakness/deficiency) - Setup of a hydraulic model scenario of future water production (including Kalaa Kebira dam and the new desalination water plant in Sousse). The future model scenario will include increased future consumption due to population growth and the
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<p>Please note that indicators for all activities will be provided during the next reporting period.</p>	<p>No progress so far</p>	<p>Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1st April 2022. (Minute available)</p> <p>The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022.</p> <p>The work for this output will be initiated in the next reporting period.</p>	<p>No activities undertaken to be assessed qualitatively during the reporting period</p>	<p>The delivery of the activity 2.2.4 “Establish the hydraulic profile of the production and distribution systems” and the deliverables 2.2.4a and 2.2.4b is expected to be initiated under this output during next reporting period.</p>
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		<p>future network required to service this demand.</p> <ul style="list-style-type: none"> - Workshop to present the models and the impacts of the future water production. The workshop will involve the managers of department of the DR1 (production, distribution, engineering, energy department), i.e., about 10 to 15 people <p><i>Sub-Activity 2.2.4b: Analyse the hydraulic operation of the water distribution system</i></p> <p>The activity is divided into the following steps:</p> <ul style="list-style-type: none"> - Collection and analysis of GIS data - Build-up of a hydraulic model - Hydraulic analysis of the theoretical system as there is no measurement data available currently. - Dividing network into District Metered Areas (DMAs) to install flowmeters on the distribution network. (The data from the flowmeters will enable a better quantification and
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		<p>localization of the physical water loss components of non-revenue water).</p> <ul style="list-style-type: none"> - Workshop to present the models and the benefits expected in reduction of water wastage from non-revenue water. The workshop will involve the managers of department of the DR1 (production, distribution, engineering, energy department), i.e., about 10 to 15 people
<p>Output 2.2.5: Hydraulic model piloted with optimization for energy use and potential energy savings from deploying smart water meters estimated.</p>		<p>Activity 2.2.5: Assessing energy savings from optimization of water production and distribution system</p> <p>Optimization will be performed for the following scenarios:</p> <ul style="list-style-type: none"> - Existing water production system - Future water production system (including Kalaa Kebira dam and the desalination plant) - Consumption profile including estimated reduction from smart meters and changed end user behaviour

<p>Please note that indicators for all activities will be provided during the next reporting period.</p>	<p>No progress so far</p>	<p>Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1st April 2022. (Minute available)</p> <p>The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022.</p>	<p>No activities undertaken to be assessed qualitatively during the reporting period</p>	<p>No deliverables are expected to be initiated under this output during next reporting period.</p>

		<ul style="list-style-type: none"> - Estimated reduction of non-revenue water - Estimation of the future population changes in the pilot study areas <p>The activity is divided in different tasks:</p> <ul style="list-style-type: none"> - Definition of the constraints of the system (e.g., water supply 24/7, water levels in the storage tanks, minimum service pressure, electricity pricing) - Definition of the objective function (e.g., reduce energy consumption) - Development of an optimization algorithm - Delivery of the operating controls/rules/set points for different configurations of network water consumption and availability. -Evaluation of optimization benefits -Workshop to present the expected benefits of water optimization. The workshop will involve the managers of department of the DR1 (production, distribution, engineering,
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		energy department), i.e., about 10 to 15 people.
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Outcome 2.4. Strategies for transforming and attracting private sector investment for low emissions and resilience developed and being used								
Outcome narrative: The contractual arrangements with the CTCN Consortium partner, DHI, were formalized in March 2022. The activities have not started yet so there are no achievements contributing to the Outcome.								
Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved ⁴	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
Output 2.4.1: Preparing the national action plan for smart water network deployment strategy using pilot findings	There is currently no technical, legal, and institutional framework in Tunisia for the coordinated national implementation of smart water systems and thus lack of investments in more efficient water systems.	Activity 2.4.1: Preparing the national action plan for smart water network deployment strategy using pilot findings The activity includes the following steps: - Cost and benefit analysis for each segment of the smart network: optimization of water production, reduction of non-revenue water and reduction of consumption. - Development of an	0 Action plan for upscaling and implementation of smart water network as well as the necessary regulatory and institutional amendments enabling development of a feasible business model for engagement of private sector yet to be developed	Please note that indicators for all activities will be provided during the next reporting period.	No progress so far	Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1 st April 2022. (Minute available) The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022.	No activities undertaken to be assessed qualitatively during the reporting period	No deliverables are expected to be initiated under this output during next reporting period.

⁴ If possible, please provide hyperlinks to supporting documents.

Outcome 2.4. Strategies for transforming and attracting private sector investment for low emissions and resilience developed and being used								
Outcome narrative: The contractual arrangements with the CTCN Consortium partner, DHI, were formalized in March 2022. The activities have not started yet so there are no achievements contributing to the Outcome.								
Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved ⁴	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
		<p>action plan including a business model for private sector participation (consulting firms, providers of equipment, maintenance services, privately owned water networks (e.g. industries, irrigation schemes etc)</p> <ul style="list-style-type: none"> - Recommendations for an awareness program to support scale up the deployment and management of the smart water network nationally. - Workshop to present the action plan and the business model. The workshop will involve the NDE, NDA, MARHP, managers of SONEDE and DR1 i.e., about 15 to 20 people 						

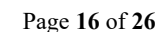
Outcome 4.3: An increase in the number of quality project concept notes developed and submitted that target SIDS, LDCs and African states.								
Outcome narrative: The contractual arrangements with the CTCN Consortium partner, DHI, were formalized in March 2022. The activities have not started yet so there are no achievements contributing to the Outcome.								
Outputs	Baseline summary	Activities	Targets achieved	Indicators	Milestones and deliverables achieved ⁵	Variance explanation	Qualitative assessment of activities undertaken	Planned activities and corresponding deliverables/milestones for the next reporting period
Output 4.3.1 1 Concept Note developed and submitted that targets SIDS, LDCs and African states.	2 Concept Notes on Climate Resilient Agriculture, resilience of ecosystems has been developed, and one Concept Note on Food and Energy Nexus to address Climate Change Impacts.	Activity 4.3.1 Develop and submit 1 project Concept Note that targets SIDS, LDCs and African States. The activity includes identifying, prioritizing, and selecting 1 viable project idea emerged from the TAP, which will be developed into 1 GCF Concept Note that targets SIDS, LDCs and African States. One Concept Note developed and submitted that targets SIDS, LDCs and African states.	0 quality climate sensitive technology related Concept Note developed and submitted that target SIDS, LDCs and African states. Country pipeline in line with its international climate commitments yet to be strengthened	Please note that indicators for all activities will be provided during the next reporting period.	No progress so far	Contract with CTCN Consortium partner was signed 15 March 2022 and kick-off meeting was held 1 st April 2022. (Minute available) The process of recruiting local experts has been initiated. It is expected to be finalized in August 2022.	No activities undertaken to be assessed qualitatively during the reporting period	No deliverables are expected to be initiated under this output during next reporting period.

⁵ If possible, please provide hyperlinks to supporting documents.



Progress is reported for the period (should be consistent with section 1.8)	From: 1/1/2022	To: 6/30/2022
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[illegible]

[illegible]

[illegible]

	The report will include: - proposed action plan and measures and related expected benefits - suggestions on complementary monitoring equipment and the development of the SCADA system already planned by the client - estimation of energy savings for the proposed optimization measures.																
	Workshop reports and materials																
Output 2.4.1: National Action Plan for implementation of smart water network deployment developed.	<u>Activity 2.4.1:</u> Preparing the national action plan for smart water network deployment strategy using pilot findings																
	<u>Deliverable 2.4.1:</u>																
	Report compiling results of the pilot work																
	Documentation describing recommendations for further development of the smart water network. (These recommendations can then be used for a project proposition to the GCF.)																
	Proposed Business Model for private sector participation																
	Action Plan Publication																
	Workshop report and presentation materials																
Output 4.3.1 1 Concept Note developed and submitted that targets SIDS, LDCs and African states.	<u>Activity 4.3.1:</u> Develop and submit 1 project Concept Note that targets SIDS, LDCs and African States																
	<u>Deliverable 4.3.1 (i):</u> Report on project ideas considered, prioritized, and selected																
	<u>Deliverable 4.3.1 (ii):</u> 1 Concept Note developed and submitted that targets SIDS, LDCs and African states.																

A No Cost Extension will be requested and submitted to the GCF secretariat during the next reporting period.

SECTION 4: BUDGET & EXPENDITURE REPORTING

This section requires the applicant to report on the proposed budget.

Budget and expenditure reporting is separately provided.

SECTION 5: PROCUREMENT PLAN FOR THE NEXT IMPLEMENTATION PERIOD

List the items planned to be procured during the next implementation period (including consultants) and explain what procedures will be used for these procurements (e.g., direct procurement, open tender, others). Double-click the table below to edit the spreadsheet.

Item to procure	Unit Number or Work month/day	Lump sum or Unit rate	Total Budget	Procurement procedures used
	i	ii	iii = (i x ii)	

No changes to the procurement plan in the next reporting period

Please note that as described in the approved proposal, the CTCN Consortium partner, DHI, was selected to implement this Readiness project. DHI will deliver all the activities as per the approved budget and timeline. This is in line with art 2(c) of the “modalities and procedures of the Climate Technology Centre and Network” as approved by the UNFCCC COP at its 19th session in decision 25/CP.19.

SECTION 6: CHALLENGES, LESSONS LEARNED AND WAY FORWARD

Please describe what were the challenges encountered during the current reporting period; what were the solutions to mitigate them; and what were the key lessons learned and what will the project do to undertake course corrections during the next reporting period.

Way forward

The contracts with the local experts are expected to be signed in August 2022. National expert involvement will be important in delivering high quality outputs, in close cooperation with SONEDE.

The first sub-activity “Assess water supply system performance” of the output 2.2.1 “Assessment of the performance of the current water supply system in the pilot area completed and an analysis of the benefits of introducing a smart-water network in Tunisia conducted” is foreseen to be completed during the next reporting period.

The outputs 2.2.2 “Pilot work conducted on various smart end user metering technologies in the Tunisian context and feasibility of integration into existing infrastructure assessed”, 2.2.3 “Smart water end user application developed and tested to assess the impacts on the water consumption including possible underlying behavioural changes by the water users.” and 2.2.4 “Hydraulic model of the study area set up and deployed to assess potential for reduction of water losses at the district area scale” will be initiated during the next reporting period.

Challenges that are likely to arise and mitigation measures are listed below:

- Challenge 1: The communication with the stakeholder SONEDE is a key to the success of the readiness project implementation. Its role is essential to access to data, but SONEDE staff availability to engage on CTCN project is subject to general business with main SONEDE work tasks. Some delays might be incurred during the busiest periods at SONEDE (e.g., summer due to tourism high season).

Solution to mitigate: Direct work coordination will take place between the key national experts and DHI in facilitating work and quality of outputs (with SONEDE regularly consulted and informed). Status meetings will be scheduled on monthly basis with the stakeholder SONEDE, mostly virtually to make sure that the project objectives and implementation activities are fully aligned.
- Challenge 2: Delay in original project timeline due to substantial delay in start of project implementation

Solutions to mitigate: a NCE will be requested to the GCF, currently in preparation.

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Comments

Reviewed by:

Name and Title (Reviewer):

Position:

Signature:

Date:

(DD-MM-YYYY)

Final assessment by:

(Satisfactory to GCF)

Name and Title (Reviewer):

Position:

Signature:

Date:

(DD-MM-YYYY)

Annex. Subsequent Disbursement Request Form

Please fill the below form to request for the subsequent disbursement when the interim progress report along with unaudited financial statement/financial audit report/certified financial statements as applicable in accordance with Grant Agreement has been submitted to GCF (please note that the disbursement request can be processed only after these conditions are met).

SUBSEQUENT DISBURSEMENT REQUEST	
1. Total amount approved for the project	Choose an item. Example: USD 300,000
2. Disbursement from GCF made to date/Percentage of Total Grant (%)	Choose an item. Example: USD 120,000 /40 % (refer to Grant Agreement)
3. Total expenditure to date	Choose an item. Example: USD 118,000
4. Expenditure rate as of the Interim Progress Report submission date (%)	<i>Please divide the received amount (2) by the executed amount (3).</i> Example: 70%
5. Total amount of the subsequent disbursement to request/Percentage of Total Grant (%)	Choose an item. Example: USD 130,000/43 % (refer to Grant Agreement)
6. Name of Beneficiary Bank and located country	
7. Account number	
8. Bank address	
9. SWIFT (BIC)	
10. IBAN Code	
11. Date of the disbursement request	Click or tap to enter a date.

Name and Title*: Position:	Signature:	Date:
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**The signatory of grant agreement (either NDA or Delivery Partner) or any authorized person who is certified in the letter of authorization submitted to the Fund can sign here. When this is not plausible, please kindly consult with the Fund (opm@gcfund.org) prior to the submission of the disbursement request.*

SPECIAL ADDENDUM: COVID-19 RELATED IMPACTS

This section provides information on temporary measures to support project implementation through the extension period. Please be advised that the measures do not constitute a permanent change in policy. If you have any questions, please feel free to send an inquiry to opm@gcfund.org.

GCF has granted up to six-months extension of the grant term/anticipated duration of readiness activities for specific grants that had been approved by the GCF prior to the pandemic having arisen and which expire after 1 March 2020 and are effective prior to 8 April 2020. GCF has granted additional flexibilities with guidelines as outlined below.

No-Cost Extension

- i. All grants will be automatically extended by six months. However, please be informed that the willingness on the part of the GCF to provide this six-month extension since the COVID-19 pandemic is not intended to prevent RPSP activities from being delivered under the pre-pandemic existing contractual timelines. Delivery partners and National Designated Authorities/Focal Points (NDA/FP) can complete the grant implementation sooner than the full no-cost extension period. Therefore, the GCF expects that delivery partners will fully coordinate with NDA/FPs in relation to the application of the said extension as a result of the COVID-19 pandemic.
- ii. Delivery partners should include a revised workplan for the new period in the next reporting cycle.
- iii. Grants requiring an extension longer than the six-months must submit well justified requests in line with standard practices and procedures for the GCF's consideration and approval.
- iv. The originally agreed grant sum required to complete the activities under the respective legal agreements remains unchanged for grants accepting the no-cost extension.

Project management costs: The project management costs (PMC) cap has been increased from 7.5 percent to 12.5 percent of the total activity budget approved. Partners can tap into the approved contingency fund to meet these additional costs up to the 12.5% cap. If the delivery partner increases the PMC, then the delivery partner is required to provide detailed documentation and justification supporting the increase in PMC and clearly outlining how the additional costs are related to the COVID-19 pandemic. This justification should be included in the interim progress report or completion reports due for submission as detailed in the grant

agreement.

Contingency budget: The approved contingency amount included in the budgets for these activities may be used to cover unforeseen costs relating the COVID-19 pandemic without prior approval from GCF. The contingency budget may be used for project management costs (PMC). The said contingency expenses will need to be justified and included in the detailed reports that are required to be submitted by the delivery partner/recipient under the respective legal agreement between the delivery partner/recipient and the GCF.

Budget Re-allocation: The reallocation of approved budget among the budget line items can be made from one budget category to another up to 25 percent variation across the categories. The receiver and giver budget category can only take or give without prior fund approval up to 25 percent based on the previously approved budget. Budget can also be reallocated from outputs without changing the project scope to PMC if the contingency budget is insufficient to meet the increases in PMC. The delivery partner is required to provide detailed documentation and justification supporting the budget reallocation in the submitted reports in line with the grant agreement.

Types of Measures	Output No.	Activity No.	Implementation and Deliverables Schedule (Please provide details of the change to activities, deliverables, etc.)				Budgetary Implications
			Impact on delivery modality	Deliverable	Original Date	Revised Date	
No Cost Extension	2	2.4.1	Delays in implementation	2.4.1	18 months after grant became effective	To be defined in the NCE	None.
No Cost Extension	4	4.3.1	Delays in implementation	4.3.1	18 months after grant became effective	To be defined in the NCE	None.
Choose an item.							

Choose an item.							
Choose an item.							
Choose an item.							
Choose an item.							

In-country Status (Please provide an update of the status of the country due to COVID-19 pandemic.)	In Tunisia, from 3 January 2020 to 2:19pm CET, 29 June 2022, there have been 1,046,703 confirmed cases of COVID-19 with 28,670 deaths, reported to WHO. As of 27 June 2022, a total of 13,192,714 vaccine doses have been administered.
Justification for Requests and Implications (Please provide details of the changes to support utilization of temporary measures.)	No requests were made during the current reporting period.
Mitigation Measures (Please provide details of how risks will be mitigated)	<p>Member of the international team are planning to travel to Tunisia during the next 6-month period and are following closely the evolution of COVID-19 pandemic.</p> <p>The following contingency measures are taken to avoid further project delays and mitigate the risks of COVID-19:</p> <ul style="list-style-type: none"> - Virtual meetings will be held in case in-person meetings are not allowed. - DHI would engage more local consultants - DHI would be requested to expedite the delivery through an accelerated delivery plan.

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Comments

Reviewed by:

Name and Title:

Position: DSS Finance

Signature:

Date:

(DD-MM-YYYY)

Certified by:

Name and Title:

Position: DSS Finance

Signature:

Date:

(DD-MM-YYYY)

Approved by:

Name and Title:

Position: CFO

Signature:

Date:

(DD-MM-YYYY)

FOR GREEN CLIMATE FUND'S SECRETARIAT USE ONLY

Comments

Reviewed by:

Name and Title (Reviewer):

Position:

Signature:

Date:

(DD-MM-YYYY)

Final assessment by:

(Satisfactory to GCF)

Name and Title (Reviewer):

Position:

Signature:

Date:

(DD-MM-YYYY)